

PNB MetLife Mera Wealth Plan  
Individual, Unit-Linked, Non-Participating, Life Insurance Plan (UIN: 117L098V07)

**Part A**

**1.1 Forwarding Letter**

[Name of the policyholder]  
dd-mm-yyyy  
[Father/husband name]  
[Address]

Date:

<Policy No> <Sourcing Branch>

Dear Mr./Ms. Valued Customer, (Client ID: XXXXXX)

Welcome to the PNB MetLife family! Thank you for choosing a PNB MetLife product and showing your confidence in us. At PNB MetLife, we value your patronage and are committed to offering you the best services always.

PNB MetLife brings together financial strength, credibility and reliability of MetLife Inc., one of the leading global providers of insurance, annuities and employee benefit programs, serving more than 90 million customers for the last 140+ years and Punjab National Bank, a leading bank in India serving more than 80 million customers in the last 120+ years. You can be assured that you have chosen the right partner for life.

This booklet contains your Policy Document, Customer Information Sheet along with other related information, including a copy of your Proposal Form. Please preserve this document as it would be required if the need arises.

**Free look Provision:** Please go through the terms and conditions of your Policy carefully. If you have any objections to the terms and conditions of your Policy, you may cancel the Policy by giving a written notice to us within 30 days beginning from the date of receipt of the Policy Document whether received electronically or otherwise, stating reasons for Your objection, provided no claims has been made under this Policy.

In such an event, irrespective of the reason for cancellation, You will be entitled to an amount equal to non-allocated Installment Premiums plus charges levied by cancellation of Units plus the Fund Value at the date of cancellation after deducting proportionate risk premium for the period of cover and the expenses, if any, incurred by Us on medical examination, and stamp duty charges.

For any queries or concerns you can contact us via the touch points given below, we are always there to help you. For easy reference, sourcing details for your Policy are mentioned below.

<b>Channel</b>	<<XX>>		
<b>Name</b>	<<Valued Advisor>>	<b>Code</b>	<<XXXXX >>
<b>E-Mail ID</b>	<a href="mailto:valuedadvisor@pnbmetlife.co.in">&lt;&lt;valuedadvisor@pnbmetlife.co.in&gt;&gt;</a>	<b>Mobile/Landline No.</b>	<<XXXXX X>>

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We look forward to being your partner in this wondrous journey of life.  
Yours Sincerely,  
PNB MetLife India Insurance Co. Ltd.

[Signature]  
[Name of signing authority]  
[Designation of signing authority]

<b>In case of any queries / concerns, you can reach us at:</b>			
<b>Call</b> us at <b>1800-425-6969</b> (Toll Free) (8am -8pm)	<b>Email</b> us at <b>indiaservice@pnbmetlif</b> <b>e.co.in</b>	<b>Visit</b> <a href="http://www.pnbmetlife.com">www.pnbmetlife.com</a> to manage your policy online. <b>Register online</b> using your <b>Customer</b> <b>ID &amp; Policy No.</b>	<b>Visit</b> your nearest <b>PNB</b> <b>MetLife Office</b> . Our address details are available on <a href="http://www.pnbmetlife.com">www.pnbmetlife.com</a>

Stamp Duty of Rs. XXX (Amount in words) paid to Maharashtra Government through consolidated Stamp Duty via  
Challan No. XXXXXXXX dated XX/XX/XXXX

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**1.2 POLICY PREAMBLE**

**PNB MetLife Mera Wealth Plan**

Individual, Unit Linked, Non-Participating, Life Insurance Plan

***In this Policy, all investment risks in the investment portfolio are borne by you***

This is a contract of insurance between you and PNB MetLife India Insurance Company Limited. This contract of insurance has been enacted on receipt of the premium and is based on the details in the Proposal Form received together with the other information, documentation and declarations received from you for effecting a life insurance contract on the life of the person named in the Policy Schedule below.

We agree to pay the benefits under this Policy on the occurrence of the insured event described in Part C of this Policy, subject to the terms and conditions of the Policy.

**On examination of the Policy, if you notice any mistake or error, please return the Policy document to us in order that we may rectify it.**

Signed by and on behalf of PNB MetLife India Insurance Company Limited

[Signature]

[Name of signing authority]

[Designation of signing authority]

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**CUSTOMER INFORMATION SHEET/KNOW YOUR POLICY**

This document provides key information about your policy. You are also advised to go through your policy document.

S. No.	Title	Description	Policy Clause Number
1	Name of Insurance Policy and Unique Identification Number (UIN)	PNB MetLife Mera Wealth Plan (UIN 117L098V07)	
2	Policy Number	<<Policy Number from LA>>	
3	Type of Insurance Policy	Individual, Unit-Linked, Non-Participating, Life Insurance plan	
4.	Basic Policy Details	• Plan Modes – <<Online / Premier>>	Policy Schedule
		• Sum Assured – Rs. <<>>	
		• Policy Term – <<>> years	
		• Premium Payment Term - <<>> years	
		• Mode/Frequency of premium payment - <<>>	
		• Instalment Premium – Rs. <<>>	
		• Maturity Benefit = Fund Value	
5	Policy Coverage / Benefits Payable	<b>The policy offers two Plan modes, and Your chosen mode is displayed in Policy Schedule</b>	Policy Schedule
		Death Benefit	3.2.1
		Maturity Benefit	3.2.2
		Loyalty Additions	3.2.4
		Lock in Period – 5 years	Part B – 24
6	Options available (in case of Linked Insurance Products)	Partial Withdrawal	4.9
		Top –up Provision – <b>Not applicable</b>	
		Switches	4.7
		Premium Redirection	4.8
		Settlement option	3.2.3, 4.2

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7	Option available (in case of Annuity product) – <b>Not applicable</b>		
8	Riders opted, if any – <b>None</b>		
9.	Exclusions (events where insurance coverage is not payable), if any	<b>Exclusions applicable to Death Benefit:</b> Death caused due to Suicide within first 12 months.	6.9
10	Waiting period – <b>Not Applicable</b>		
11	Grace Period	15 days for Monthly and 30 Days for other frequency	Part B – 19, 3.3.3
12	Freelook Period	30 days	Welcome Letter, 4.1
13	Lapse, paid-up and revival of the Policy	<p><b>Lapse:</b> Risk cover under this policy shall cease if Premium not paid within the Grace Period and policy moves into discontinuance state.</p> <p><b>Revivals:</b> Lapsed policy can be revived within a period of 3 years from the date of first unpaid premium by paying all outstanding premium along with interest, if any</p> <p><b>Reduced Paid-Up Value:</b> Upon expiry of the Grace Period, in case of Discontinuance of the Policy due to non-payment of Premium after the Lock In Period, the Policy shall be converted into a reduced Paid up Status</p>	4.3  4.3, 4.5  4.3
14	Policy Loan, if applicable – <b>Not applicable</b>		
15	Claims / Claims Procedure	<ul style="list-style-type: none"> <li>• Turn Around Time (TAT) for claims settlement and brief procedure – <ul style="list-style-type: none"> <li>a. For cases not warranting investigation – 15 days from date of intimation of claim</li> <li>b. For cases warranting investigation – 45 days from date of intimation of claim</li> </ul> </li> <li>• Helpline/Call Centre number - 1800 425 6969 (Toll-free)</li> <li>• Contact details of the insurer - 1st Floor, Techniplex -1, Techniplex Complex, Off Veer Savarkar Flyover, Goregaon (West), Mumbai – 400062.</li> <li>• Link for downloading claim form and list of documents required including bank account details. - You can download the claim form from the following link <a href="https://www.pnbmetlife.com/downloads/claims-forms/english.html">https://www.pnbmetlife.com/downloads/claims-forms/english.html</a></li> </ul>	6.5

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16	Policy Servicing	<ul style="list-style-type: none"> <li>• Turn Around Time (TAT) <ul style="list-style-type: none"> <li>○ Financial and Non-Financial - 7 calendar days</li> </ul> </li> <li>• Helpline/Call Centre number - 1800 425 6969 (Toll-free)</li> <li>• Contact details of the insurer - 1st Floor, Techniplex -1, Techniplex Complex, Off Veer Savarkar Flyover, Goregaon (West), Mumbai – 400062.</li> <li>• Link for downloading applicable forms and list of documents required including bank account details - <a href="https://www.pnbmetlife.com/downloads/serviceform/english.html">https://www.pnbmetlife.com/downloads/serviceform/english.html</a></li> </ul>	6.17
17	Grievances / Complaints	<p>Contact details of Grievance Redressal Officer of the Insurer - For any complaint/grievance, approach any of our following touch points:</p> <ul style="list-style-type: none"> <li>• Call 1800-425-69-69 (Toll free)</li> <li>• Email at <a href="mailto:Indiaservice@pnbmetlife.co.in">Indiaservice@pnbmetlife.co.in</a></li> <li>• Write to our Grievance Redressal Department PNB MetLife India Insurance Co. Ltd, Unit no. 302, 3rd floor, Tower-3, Worldmark, Village Maidawas, Sector 65, District Gurugram, Haryana – 122018</li> <li>• Online through Our website <a href="http://www.pnbmetlife.com">www.pnbmetlife.com</a></li> <li>• Our nearest PNB MetLife branch across the country</li> </ul> <p>For any escalation with the resolution provided by any of the above touch points, you may, write to our <b>Grievance Redressal Officer at <a href="mailto:gro@pnbmetlife.co.in">gro@pnbmetlife.co.in</a></b></p> <ul style="list-style-type: none"> <li>• Link for registering the grievance with the insurer’s portal - <a href="https://www.pnbmetlife.com/grievance-cell/grievance-redressal.html">https://www.pnbmetlife.com/grievance-cell/grievance-redressal.html</a></li> <li>• Contact details of Ombudsman: Please refer to <a href="https://www.cioins.co.in/Ombudsman">https://www.cioins.co.in/Ombudsman</a> for a list of updated Insurance Ombudsman</li> </ul>	7

Declaration by the Policy Holder;

I have read the above and confirm having noted the details.

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Place:

Date:

(Signature of the Policy Holder)

**Note:**

In case of any conflict, the terms and conditions mentioned in the policy document shall prevail.

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**1.3 POLICY SCHEDULE**

<b>Name of the Plan</b>		PNB MetLife Mera Wealth Plan					
<b>Nature of the Plan</b>		Individual, Unit Linked, Non-Participating, Life Insurance Plan					
<b>UIN</b>		117L098V07					
<b>Proposal Form number</b>		<b>Policy number</b>		<b>Date of Issue</b>		<b>Issuing office</b>	

**1. Details of the Policyholder and Life Assured**

Name of the Policyholder		Gender		Date of Birth	
Name of the Life Assured		Gender		Date of Birth	
Address of Policyholder					
Telephone Number					
Mobile Number					
Address of Life Assured					
Age admitted of the Life Assured	<Yes/No>				

**2. Policy Details**

Base Plan	Sum Assured (Rs.)	Policy Term (years)	Premium Paying Term (years)	Mode	Premium Payment Frequency	Total Installment Premium Amount (Rs)	Annualized Premium (Rs)
PNB MetLife Mera Wealth Plan				<<online/premier>>			

**3. Contract Details**

Date of Inception of Policy	<<DD MM YY>>	Premium Due Date	<<DD MM YY>>
Date of Commencement of Risk	<<DD MM YY>>	Total Installment Premium	Rs. <<>>
Policy anniversary date	<<DD MM YY>>		
Maturity Date	<<DD MM YY>>	Goods & Service Tax Rate	<<X%>>



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**4. Details of Agent/Intermediary**

Name	
License/Registration number	
Phone number	
Address	
Email address	

**5. Investment & Fund Details**

Investment Option	<<Self Managed /Systematic Transfer >>Option
Fund Name	Proportion of fund
<< >>	<< >>
<< >>	<< >>
<< >>	<< >>
<< >>	<< >>
<< >>	<< >>
<< >>	<< >>

Special provisions/options (If any)	
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**6. Nominee details**

Name(s) of the Nominee	Relationship with Life Assured	Gender	Age	Share(s) %
1) <<Name off nominee>>	<<Relation>>	<<>>	<<>>	<<Percentage>>
2)				
3)				
4)				

**7. Appointee details (Only in case Nominee is less than 18 years of Age)**

Appointee name	Relationship with Nominee	Gender	Age
<<Name off appointee>>	<<Relation>>	<<>>	<<Age>>

**8. E-Policy Document**

Your soft copy of Policy document is available in the customer portal. You can access through [www.pnbmetlife.com](http://www.pnbmetlife.com) > **Customer login** > **Provide user ID and password** (for existing customer), else click **New User** (for new customer)

SAMPLE

## 2. Part B

### 2.1 Definitions Applicable to Your Policy

The words or terms below appear in this **Policy** in initial capitals and **bold** type will have the specific meaning given to them in this section. These defined words or terms will, where appropriate to the context, be read so that the singular includes the plural, and the masculine includes the feminine.

1. **“Age”** means age as on last birthday; i.e. the age of the Life Assured in completed years as on the Policy Commencement Date.
2. **“Allocation”** means the process of allocating premiums to create units, at the prevailing unit price, in the Segregated Funds offered under this Policy, as and when the Installment Premiums are received or switches from one fund to another are made.
3. **“Annualized Premium”** means the Premium amount stated in the Policy Schedule which is payable in a Policy Year excluding the taxes, rider premiums and underwriting extra premium on riders, if any, charged by Us.
4. **“Appointee”** means the person named in the Policy Schedule to receive the payment under this Policy, if the Nominee is a minor at the time payment becomes due under the Policy.
5. **“Benefit Illustration”** means an Annexure along with the Policy Schedule that illustrates the premiums, guarantees, returns, benefits and values of the proposed policy. This Benefit Illustration complies with IRDAI Regulations and contains clear disclosure of both guaranteed and non-guaranteed benefits, if any, of the Policy.
6. **“Benefits”** means the Death Benefit, Maturity Benefit, Surrender Benefit or any other benefit, as the case may be, applicable in the terms and conditions of this Policy.
7. **“Business Day”** shall mean days other than holidays where stock exchanges (excluding Muhurat trading day) with national wide terminals are open for trade (other than day on which exchanges are open for testing) or any day declared by the Authority as business day.
8. **“Charges”** means the policy charges which are applicable under the Policy that are listed and shown in Part E.
9. **“Company/us/we/our”** means PNB MetLife India Insurance Co. Ltd (PNB MetLife).
10. **“Date of Commencement of risk”** means the date on which the risk under the Policy comes into effect and is as specified in the Policy Schedule.
11. **“Date of Inception of the policy”** means the date on which this Policy is issued after we have accepted the risk under the Proposal Form. The Date of Inception of the Policy is shown in the Policy Schedule.
12. **“Date of Commencement of the policy”** is the same of the Date of Inception of the Policy.
13. **“Date of Discontinuance”** means the date on which we receive a communication from you requesting for

surrender of the policy or Discontinuance of the policy or on the date of expiry of notice period within which you are supposed to exercise an option as per the options given in the notice of Discontinuance, whichever is earliest.

14. **“Death Benefit”** means the benefit, which is payable on death of life assured, as stated in the policy document.
15. **“Discontinuance”** means the state of a policy that could arise on account of surrender of the policy or non-payment of the premium due before the expiry of the grace period.
16. **Discontinued Policy Fund** means the segregated fund that is set aside by Us and is constituted by the Fund Value, as applicable, of all policies discontinued during the Lock in Period. The details of the Discontinued Policy Fund are described in **Part E**.
17. **“Financial Year”** means the twelve-month period between April and March of each calendar year.
18. **“Fund Value”** refers to the Unit Fund value which is the summation of number of units in each Segregated fund multiplied by the Net Asset Value (NAV) for respective Segregated fund under this Policy.
19. **“Grace Period for other than single premium policies”** means the time granted by the insurer from the due date of payment of premium, without any penalty or late fee, during which time the policy is considered to be in-force with the risk cover without any interruption, as per the terms & conditions of the policy. The grace period for payment of the premium for all types of life insurance policies shall be fifteen days, where the policyholder pays the premium on a monthly basis and 30 days in all other cases.
20. **“Insured”** means the person insured as named in the **Policy Schedule**.
21. **“IRDAI” or Authority** means The Insurance Regulatory and Development Authority of India established under the provisions of section 3 of the Insurance Regulatory and Development Authority Act, 1999(41 of 1999).  
**“Installment Premium”** means the amount stipulated in the Policy Schedule and which is to be paid at the regular intervals (Premium Frequency) specified in the Policy Schedule by you as consideration for acceptance of risk and Benefits specified as such in the Policy Document. The Policy Schedule will specify if Instalment Premium is payable.
22. **“Life Assured”** means the person, named as such in the Policy Schedule, on whose life, the insurance cover is effected in the terms of this Policy.
23. **“Lock-in-period”** means the period of five consecutive complete Policy Years from the Date of Commencement of the Policy, during which period the proceeds of the policies cannot be paid by Us to the Policyholder or to the Life Assured as the case may be except in the case of death of the Life Assured or upon the happening of any other contingency covered under the Policy.
24. **“Loyalty Additions”** means the addition of Units to the Fund Value in accordance with the terms and conditions

specified in Part C.

25. **“Maturity Benefit”** means the Fund Value which is payable on maturity i.e. at the end of the Policy Term, as stated at the inception of the Policy contract and specified in the Policy Schedule.
26. **“Maturity Date”** means the date specified in the Policy Schedule on which the Maturity Benefit is payable.
27. **“Net Asset Value (NAV)”** means price per unit of the Segregated Fund.
28. **“Nominee”** means the person(s) nominated, under Section 39 of the Insurance Act, 1938, as amended from time to time, by the Policyholder under this Policy and is (are) and named and authorized in the Policy Document to receive the claim benefit payable under this Policy and to give a valid discharge to the Company on settlement of the claim.
29. **“Non-Participating”** means the Policy is not entitled to share in surplus (profits) during the term of the policy.
30. **“Number of Units”** is a number by which the Net Asset Value of a Fund is notionally divided for the purpose of calculating the benefits of unit-linked policies issued by the Company.
31. **“Online”** means the low premium size offering sold Online through Company Website
32. **“Paid-up/Paid-up status”** means a condition during the term of the Policy, wherein the premiums have been paid in full for at least the first few consecutive years, as required under the Plan and the remaining due premiums have not been paid, rendering the Policy to continue at a reduced level of benefits, as specified under the Policy.
33. **“Partial Withdrawal”** means any amount withdrawn partially out of unit fund by the policyholder during the term of the policy in accordance with Part D.
34. **“Policy/ Policy Document”** This document i.e., PNB MetLife Mera Wealth Plan issued by Us, along with the Policy Schedule, Annexures and the Proposal Form, which is the evidence of the contract between Us and You.
35. **“Policy Anniversary”** means the start date of every subsequent Policy Year, until the Maturity Date.
36. **“Policy Schedule”** means the attached Policy Schedule that provides Your Policy Benefits, the term of the Policy and details provided by You, along with any annexures, issued by Us from time to time. The Policy Schedule also includes any amendments to the attached Policy Schedule which may be issued from time to time by us.
37. **“Policy Term”** means the period specified in the Policy Schedule which commences on the Policy Commencement Date and concludes on the Maturity Date.
38. **“Policy Year”** means a period of 12 consecutive months starting from the date of commencement of the Policy as stated in the Policy Schedule and ending on the day immediately preceding the following anniversary date and each subsequent period of 12 consecutive months thereafter. **“Premier”** means the high premium size offering sold through Agency, Corporate Agency, Insurance Marketing Firm, Brokers, Direct sales through Employees and web

aggregator.

39. **“Premium”** means the Instalment Premium or Single Pay premium payable under the Policy. The Policy Schedule will specify whether Single Pay or Instalment Premium is payable under the Policy.
40. **“Premium Payment Term”** means the period during which Instalment Premiums are payable.
41. **“Premium Redirection”** means an option which allows **You** to modify the allocation of the amount of renewal **Premium** to various Segregated Funds available under this **Policy**.
42. **“Proposal Form”** means a form to be filled in by the prospect in physical or electronic form, for furnishing the information including material information, if any, as required by the Company in respect of a risk, in order to enable the Company to take informed decision in the context of underwriting the risk, and in the event of acceptance of the risk, to determine the rates, advantages, terms and conditions of the cover to be granted.
43. **“Revival”** means restoration of the Policy, which was discontinued due to the non-payment of Installment Premium, with all the benefits mentioned in the Policy Document, with or without Rider benefits if any, upon the receipt of all the Installment Premiums due and other charges/late fee if any, during the Revival Period, as per the terms and conditions of the Policy, upon being satisfied as to the continued insurability of the Insured or Policyholder on the basis of the information, documents and reports furnished by the Policyholder, in accordance with the Board approved underwriting policy.
44. **“Revival Period”** means a period of 3 consecutive complete years from the date of the first unpaid Premium.
45. **“Segregated Fund”** means funds earmarked under linked insurance business. The Segregated fund available under the Policy as specified in Part E.
46. **“Settlement Option”** means a facility made available to receive the maturity or death proceeds in instalments in accordance with the terms and conditions stated in advance at the inception of the contract.
47. **“Sum Assured”** The absolute amount specified in the Policy Schedule which is the minimum amount assured to be paid on the death of the Life Assured(s).
48. **“Surrender”** means the complete withdrawal or termination of the entire policy contract.
49. **“Surrender Value”** means the amount, if any, that becomes payable on surrender of the Policy during its term in accordance with the terms and conditions of the Policy.
50. **“Switches”** means a facility allowing **You to** move from one Segregated Fund either wholly or in part, to other Segregated Fund(s) amongst the Segregated Funds offered as per the terms and conditions of the policy as set out in **Part D**

51. **“Total Premiums paid”** means total of all the premiums received under the base product including top-ups premium paid, if any.
52. **“Unit”** means a specific portion or part of the underlying Segregated Fund which represents **Your** entitlement in such funds
53. **“Unit Account”** means the notional accounts that **We** administer in which **Your Units** pertaining to **Premium** are allocated or redeemed.
54. **UIN** means the Unique Identification Number as prescribed by the IRDAI.
55. **“Valuation Date”** means the date on which the assets to which a **Segregated Fund** is/are referenced, are valued and the date on which the Net Asset Value is determined.
56. **“We/us/our”** means PNB MetLife India Insurance Co. Ltd.
57. **“You/your”** means the Policyholder named in the Policy Schedule of this Policy.

SAMPLE

### 3. Part C

#### **Policy Features, Benefits & Premium Payment Conditions**

##### **3.1 Policy Features**

PNB MetLife Mera Wealth Plan is an Individual Unit linked plan available with a variety of premium payment and policy term options. The benefits will be payable subject to the terms and conditions of this Policy, including the Premium Payment Conditions mentioned in this document.

##### **3.2 Policy Benefits**

###### **3.2.1 Death Benefit**

On death of the life assured, provided the policy is in force as on the date of death and the monies are not in discontinued policy fund, the death benefit will be the higher of the following:

- Fund value
- The Basic Sum Assured less all Partial Withdrawals, as described in Part D, made during two-year period immediately preceding the date of death of the Life Assured or
- 105% of Total Premiums paid excluding partial withdrawals made during two-year period immediately preceding the date of death of the Insured.

On the death of the life assured while the monies are in discontinued policy fund, the death benefit will be the discontinued policy fund value.

###### **3.2.2 Maturity Benefit**

If the life assured is alive on the maturity date and the policy is in force and all due instalment premium (if applicable) has been received by us in full, we will pay the maturity benefit which is equal to total Fund Value as on the maturity date to you.

###### **3.2.3 Settlement Option**

You have the option to receive your maturity benefit as a structured payout over a period of up to 5 years after maturity. This option has to be chosen in writing prior to maturity. For details on the Settlement Option, please refer Part D, Section 4.2.

###### **3.2.4 Loyalty Additions**

Loyalty additions are provided under the policy given all due premiums till date have been paid. Loyalty additions shall be credited at the end of each policy year from sixth year onwards till maturity for both online and premier options.

The loyalty additions are defined as a percentage of average daily fund values for each fund during that same policy year, as shown in the table below.



Policy Year/ Fund	Annualized Premium < Rs. 5 Lakh		Annualized Premium >= Rs. 5 Lakh	
	Flexi Cap & Multiplier III, Mid Cap Fund, Premier Multi-Cap Fund, Virtue II, CREST (Thematic Fund) Small Cap Fund Bharat Manufacturing Fund & Nifty 500 Momentum 50 Index Fund	Balancer II, Preserver II, Protector II & Liquid Fund	Flexi Cap & Multiplier III, Mid Cap Fund, Premier Multi-Cap Fund, Virtue II, CREST (Thematic Fund) Small Cap Fund Bharat Manufacturing Fund & Nifty 500 Momentum 50 Index Fund	Balancer II, Preserver II, Protector II & Liquid Fund
6 – 9	0.4%	0.3%	0.5%	0.4%
10-19	0.9%	0.7%	0.9%	0.7%
20-30	1.0%	0.8%	1.0%	0.8%

If multiple funds are chosen, Loyalty additions will be allocated to each fund based on the Fund Value and loyalty addition percentage of that particular fund. Loyalty additions will be made by allocation of extra units. The allocation of Loyalty addition units is guaranteed and shall not be revoked by the company under any circumstances.

Note: The fund details are provided subsequently.

### 3.3 Premium Payment Conditions

The following provisions apply only if instalment premium is applicable under the Policy.

#### 3.3.1 Payment of Premiums

- You must pay the instalment premiums on or before the due date specified in the policy schedule.
- Instalment premium is due for the entire premium payment term.
- All taxes, cess, surcharge and other levies, whether existing now or introduced in the future, will be levied, as and when applicable, on the instalment premiums to be paid by you.
- Collection of advance premium shall be allowed in this policy provided due premiums are collected in the same financial year. However, where the premium due in one financial year is being collected in advance in earlier financial year, we will accept the same for a maximum period of 3 months in advance of the due date of that instalment premium. All instalment premium collected in advance will be allocated to the Segregated Fund only on the due date of that instalment premium.

**3.3.2 Alteration of Instalment Premium Frequency**

You may change the frequency of instalment premium payments provided that you give us a written request. The change in frequency will be applied only from the policy anniversary following the date of your request.

**3.3.3 Grace Period for other than single premium policies**

The time granted by Us from the due date of payment of premium, without any penalty or late fee, during which time the policy is considered to be in-force with the risk cover without any interruption, as per the terms & conditions of the policy. The grace period for payment of the premium for all types of life insurance policies shall be fifteen days, where the policyholder pays the premium on a monthly basis and 30 days in all other cases.

Upon the life assured’s death during the grace period, the death benefit shall be payable in accordance with Clause 3.2.1 above after deduction of overdue charges, if any, including the mortality charges and policy administration charges specified in Part E.

**3.3.4 Premium mode loading / Modal Factors**

You may opt to pay premiums by Yearly, Half Yearly, or Monthly mode. Factors on premium will be applicable as per the table below:

Premium Paying Mode	Modal Factors
Half Yearly	1/2
Monthly (only on ECS)	1/12

## 4. Part D

### Policy Servicing Conditions

**You are requested to refer to the Policy Servicing Conditions described below before making a request for Policy servicing to us.**

#### 4.1 Free Look Period

Please go through the terms and conditions of your Policy very carefully. If you have any objections to the terms and conditions of your Policy, you may cancel the Policy by giving a written notice to us within 30 days beginning from the date of receipt of your Policy Document whether received electronically or otherwise, stating the reasons for Your objection, provided no claims has been made under this Policy.

In such an event, irrespective of the reason for cancellation You will be entitled to an amount equal to non-allocated Installment premiums plus charges levied through cancellation of Units plus the Fund Value at the date of cancellation after deducting proportionate risk premium for the period on cover and the expenses incurred by us on medical examination if any and stamp duty charges.

#### 4.2 Settlement Option

At maturity, you will have the option to receive the maturity benefit as a lump sum or as a structured payout through the Settlement Option, as given below:

- This option has to be chosen prior to maturity. The payouts may be taken monthly, quarterly, half-yearly or yearly over a period of one to five years only, post maturity. The first instalment will be paid on the Maturity Date.
- In case of settlement period after the Maturity date, the life insurance cover shall be maintained at 105% of the Total Premiums paid Accordingly mortality charges will be deducted.
- The available number of units under the policy shall be divided by the residual number of instalments to arrive at a number of units for each instalment. Further, in case of investment in more than one fund, the number of units to be withdrawn shall be in the same proportion of the units held at the time of payment of each instalment. The value of the payments will depend on the number of units and the respective fund NAVs on the date of each payment.
- The remaining Fund Value or 105% of the Total Premiums paid whichever is higher shall become payable in the event of death of the recipient of the maturity benefit during the settlement period. The policy shall terminate on the said payment.
- The recipient of the maturity benefit has the option to take the remaining Fund Value as a lump sum payment at any time during the settlement period. The policy shall terminate on the said payment.
- During the settlement period the money remains invested in the respective funds and the investment risk in the investment portfolio is borne by the recipient of the maturity benefit.

- Only the fund management charge would be levied during the settlement period.
- No loyalty additions will be added during the period.

#### 4.3 Discontinuance of payment of premium

This section is applicable only for Regular Pay, 5 Pay and 10 Pay policies. Date of Discontinuance of the policy is the date on which the Company receives intimation from the Policyholder about Discontinuance of the policy or surrender of the policy or, whichever is earlier.

##### a. Premium discontinuance during the Lock-in Period

Upon expiry of the Grace Period, in case of Discontinuance of the Policy due to non-payment of Premium, the Fund Value after deducting the applicable Discontinuance charges, shall be credited to the Discontinued Policy Fund and the risk cover under the Policy, and any applicable Rider, shall cease.

Such discontinuance charges shall not exceed the charges mentioned in the Charges section. The Company will also send a notice within three months of the first unpaid Premium to the Policyholder to exercise the following options:

Option	Description	Treatment
1	Exercise the option to revive the Policy within Revival Period	The Policy will continue to remain in the Discontinued Policy Fund till the Policy is revived by paying all the due Premiums in full.  In case the Policy is not revived by the end of the Revival Period, the monies will remain in the Discontinued Policy Fund till the end of the Revival Period or the Lock in Period whichever is later, post which the monies will be paid out to You.
2	Exercise the option of surrender / complete withdrawal from the Policy with the monies moving to the Discontinued Policy Fund	The Policy will continue to remain in the Discontinued Policy Fund and the proceeds of the Discontinuance Policy Fund will be paid out to you upon completion of the Lock in Period.
3	No option selected	Treatment will be as if the Option 2 were selected.

#For treatment thereafter, please refer to the sections on Treatment of the policy while monies are in the Discontinued Policy Fund and policy revival.

**b. Premium discontinuance after the Lock-in Period**

Upon expiry of the Grace Period, in case of Discontinuance of the Policy due to non-payment of Premium after the Lock In Period, the Policy shall be converted into a reduced Paid up Status with the paid-up sum assured i.e. original Basic Sum Assured multiplied by the total number of Premiums paid to the original number of Premiums payable as per the terms and conditions of the Policy. The Policy shall continue to be in Paid-up status.

All charges as per terms and conditions of the Policy will be deducted during the Revival Period. However, the mortality charges will be deducted based on the reduced paid-up sum assured. The Company will also send a notice within three months of the first unpaid Premiums to the Policyholder to exercise the following option:

Option	Description	Treatment
1	Exercise the option to revive the Policy within Revival Period	The policyholder will have an option of reviving the Policy within the revival period of three years. During this period, the policy will continue with the benefits as per the terms and conditions of the policy. Applicable charges shall be deducted from the Fund Value on payment of due and unpaid Premiums in full before the end of the Revival Period, the risk cover under the Policy will be revived. If the Policy is not revived by the end of the Revival Period, the Policy will be surrendered, and the Fund Value will be paid out to You and the Policy will be terminated.
2	Exercise the option of complete withdrawal i.e. surrender the Policy without any risk cover	The Policy will be surrendered, and the Fund Value will be paid to You and the Policy will be terminated.
3	No option selected	The Policy shall continue to be in Paid up status. At the end of the Revival Period, the Policy will be surrendered, and the Fund Value will be paid to You and the Policy will be terminated

At no time the death benefit under a life insurance product shall be less than 105 percent of the Total Premiums received upto the date of death under the base benefit including top-ups premium paid and may exclude partial withdrawals made during two-year period immediately preceding the death of the life assured.

**c. Treatment of the policy while monies are in the Discontinued Policy Fund**

While monies are in the Discontinued Policy Fund:

- Risk Cover and Death Benefit will not be available under the Policy.

- A Fund Management Charge of 0.50% p.a. of the Discontinued Policy Fund will be made. No other charges will apply.
- The minimum guaranteed interest rate applicable to the Discontinued Policy Fund shall be declared by the Authority from time to time. The current minimum guaranteed interest rate applicable to the discontinued fund is 4% per annum.
- The excess income earned in the Discontinued Policy Fund over and above the minimum guaranteed interest rate shall also be apportioned to the Discontinued Policy Fund in arriving at the proceeds of the discontinued policies and shall not be made available to the shareholders.

The Date of Discontinuance of the Policy is the date on which intimation is received from the Policyholder about Discontinuance of the Policy or surrender of the Policy, or the expiry of the Grace Period, whichever is earlier.

The details of Discontinued Policy Fund are as given in **Part E**

#### **4.4 Surrender Benefit**

You have the right to surrender this Policy at any time during the Policy Term by giving Us a written notice:

- During the Lock-in Period, on receipt of intimation that You wish to surrender the Policy, the Fund Value after deduction of applicable Discontinuance Charge, shall be transferred to the Discontinued Policy Fund and will be payable only upon the expiry of the Lock in Period or date of surrender, whichever is later. Only Fund Management Charge will be deducted from this Fund during this period. Further, no risk cover shall be provided on such Policy during the Discontinuance Period.

The proceeds of a surrendered Policy would be at least equal to the Fund Value transferred to the Discontinued Policy Fund under the Policy, accumulated at the minimum guaranteed interest rate of 4% per annum or as declared by the IRDA of India from time to time.

- After the expiry of the Lock-in Period, on receipt of intimation that You wish to surrender the Policy, the Fund Value will be paid by Us.
- Once a Policy is surrendered in full, it is automatically terminated and cannot be revived.

#### **4.5 Policy Revival**

On Discontinuance of the Policy, if the Policyholder has chosen option to revive the Policy, within Revival Period, the Policy shall be revived restoring the risk cover along with investment made in funds chosen by the Policyholder out of the Discontinued Policy Fund less applicable charges as referred below, shall be levied.

Where a policy is discontinued, the steps outlined in Section 4.3 of this Policy Document will be followed.

If the Policyholder opts to revive the Policy within the Revival Period then Revival of such discontinued policy is subject to the following conditions:

- The Revival of the Policy shall be subject to the Board Approved Underwriting Policy of the Company.
- The Company reserves the right to obtain additional information before reviving the Policy and also the right to decline Revival of the Policy or impose extra Mortality Charges as per Board Approved Underwriting Policy of the Company.
- The Policyholder will pay all due premiums that would have been payable from the date of default to the proposed date of Revival.

Revival during lock-in period:

- Upon receipt of all due Premiums, the Policy Admin Charges and Premium Allocation Charges for the past due Premiums will be deducted before allocating the balance amount to the Unit Account.
- No other charges will be levied
- The Company shall add back to the Fund, the Discontinuance Charges, if applicable, deducted at the time of Discontinuance of the Policy.

Revival after lock-in period:

- Upon receipt of all due Premiums, Premium Allocation Charges for the past due Premiums will be deducted before allocating the balance amount to the Unit Account.
- No other charges will be levied

#### **4.6 Limitation of Interest**

The Units created in the Unit Account shall operate and shall be used solely for the purpose of determining the value of benefits under the Policy.

#### **4.7 Switches between Segregated Fund (only under Self-managed Option)**

You have the option to switch partially or fully between the available Segregated Fund options, at any point of time during the policy term. The minimum value of every switch should be Rs 5,000. All switches are free.

#### **4.8 Premium Redirection (only under Self-managed Option)**

You can choose to change the allocation of future premiums with premium redirection. However the proportion for any chosen fund should be at least 20%. You would have the option to change the premium allocation proportions free of charge.

#### **4.9 Partial Withdrawal**

Partial withdrawals are available only after the completion of 5 policy anniversaries or on attainment of age 18 by the Life Assured, whichever is later.

The Partial Withdrawals are free of any charge.

This withdrawal shall be subject to the current minimum limit of Rs.5,000 and the maximum partial withdrawal in a policy year shall not exceed 25% of the total Fund Value at the beginning of the policy year.

However, at any point of time during the policy term, the minimum fund balance after the partial withdrawal should be at least equal to one annualized premium/25% of the single premium.

#### **4.10 Top Up Premium**

Top Up Premiums are not allowed under this Policy.

#### **4.11 Change of Regular Premium & Premium Payment Term**

Increase or decrease in Premium and Premium Payment Term is not allowed in this Policy.

#### **4.12 Loans**

Loans are not allowed under this Policy.

#### **4.13 Termination of Policy**

Policy will be terminated on the earliest of the following:

- (a) Cancellation during Free look period
- (b) The date of payment of Maturity Benefit, or of Surrender Value (if any)
- (c) The Date of Payment of Death Benefit
- (d) At the expiry of Revival Period, if the Policy has not been revived and provided the said Policy has not been converted into a Paid-Up Status in accordance with 4.3
- (e) In case the Fund Value reaches 120% of the Annualized Premium plus applicable discontinuance charges



## 5. Part E

### Segregated Fund & Policy Charges

The following Segregated Fund & Charges are available/ applicable under this Policy:

#### 5.1 Description of the Segregated Fund

The following 13 Segregated Fund are available to you under the Policy, which have different risk-return profiles and different asset allocation patterns. Each Segregated Fund is referenced to our separate and identifiable assets. The investment objectives and investment patterns associated with the different Segregated Fund are set out in the following table

Fund Name	Investment Objectives	Asset Category	Asset Allocation Range (%)	Risk
<b>Protector II</b> (ULIF00915/12/09PROTECTOR 2117)	To earn regular income by investing in high quality fixed income securities	Government and other debt securities	60 - 100	Low Risk
		Money market instruments	0 – 40	
<b>Preserver II</b> (ULIF00815/12/09PRESERVER 2117)	To generate income at a level consistent with preservation of capital, through investments in securities issued or guaranteed by Central and State Governments	Government & Govt. Guaranteed Securities	60 - 100	Very Low Risk
		Money market instruments	0 – 40	
<b>Balancer II</b> (ULIF01015/12/09BALANCER2F 117)	To generate capital appreciation and current income, through a judicious mix of investments in equities and fixed income securities.	Government and other debt securities	0 – 60	Medium Risk
		Equities	0 – 60	
		Money market instruments	0 – 40	
<b>Multiplier III</b> (ULIF01809/10/15MULTIPLIER3 117)	To generate long-term capital appreciation by investing in diversified equities (predominantly large caps)	Equities	60 -100	High Risk
		Money market	0 -40	
<b>Liquid Fund</b> (ULIF01909/10/15LIQUIDFUND117)	To generate stable returns by investing in very short-term debt and money market instruments	Money market	100	Low Risk

<b>Flexi Cap</b> (ULIF01315/12/09FLEXICAPF N117)	To generate long-term capital appreciation from an actively managed portfolio of diversified stocks across the market capitalization spectrum	Equities	60 -100	Very High Risk
		Money market instruments	0 -40	
<b>Mid Cap Fund</b> (ULIF02501/01/18MIDCAPFUN D117)	To provide long-term capital appreciation from an actively managed portfolio of diversified stocks from the midcap segment of the market	Equities	60 – 100	Very High Risk
		Debt	0	
		Money market	0 – 40	
<b>Premier Multi-cap Fund</b> (ULIF02101/01/18MULTICAPF N117)	To generate wealth by investing in companies across market capitalization spectrum with a blend of large-cap and mid-cap companies	Equities	60 – 100	Very High Risk
		Debt	0	
		Money market	0 – 40	
<b>Virtue II</b> (ULIF01215/12/09VIRTUE2FN D117)	To generate long-term capital appreciation by investing in diversified equities of companies promoting healthy lifestyle and enhancing quality of life	Equities	60 -100	Very High Risk
		Money market	0 -40	
<b>CREST (Thematic Fund)</b> (ULIF02201/01/18CRESTTHEM F117)	To generate wealth by investing in companies which will benefit from the present evolving economic environment such as rising consumption (C), strengthening government reforms (RE), increasing contribution of services (S) in the economy and new technologies (T).	Equities	60 – 100	Very High Risk
		Debt	0	
		Money market	0 – 40	
<b>Small Cap Fund</b> (ULIF02819/02/24SMALLCAPF N117)	To generate wealth over the medium to long-term by investing in equity securities of small cap companies	Equities	60 – 100	Very High Risk
		Debt	0	
		Money market	0 – 40	
<b>Bharat Manufacturing Fund</b>	To generate wealth over the	Equities	60 – 100	Very High

<b>ULIF02901/08/24BHARATFUN D117</b>	medium to long-term by investing predominantly in companies engaged in manufacturing theme.	Debt	0	Risk
		Money market	0 – 40	
<b>Nifty 500 Momentum 50 Index Fund (ULIF03115/02/25NIFTYMOM EN117)</b>	To generate wealth over the medium to long-term by investing in NSE's Nifty 500 Momentum 50 Index	Equities	0 – 60	Very High Risk
		Debt	0	
		Money market	0 – 40	

The actual asset allocation patterns under each of the **Segregated Fund** will be governed by the aforesaid caps and floors, the relevant provisions of the Insurance Act, 1938, the IRDA of India (Investment) Regulations prevailing from time to time and subject to the investment objectives of each of the **Segregated Fund**.

We would rebalance the portfolio on a periodic basis to ensure that the actual assets are within the above prescribed percentage ranges. we will adopt appropriate risk control measures on a continuing basis, for the above purpose.

## 5.2 Discontinued Policy Fund

For the policies where the premiums are discontinued, the Fund Value will be moved to Discontinued Policy Fund. The proceeds of the Discontinued Policy Fund shall be refunded only upon completion of the five policy anniversaries, except in the case of death of the life assured, wherein the discontinuance fund value shall be payable immediately to the nominee.

The investment mix for the Discontinued Policy Fund is as follows:

- Money market instruments: 0% - 100%,
- Government Securities: 0% - 25%

The minimum guaranteed interest rate on this Fund is 4.0% per annum (or as mandated by the Authority from time to time). The excess income earned in the Discontinued Policy Fund over and above the minimum guaranteed interest rate shall also be apportioned to the Discontinued Policy Fund.

## 5.3 Choice of Portfolio Options

Your premiums are invested according to the investment option specified by you. PNB MetLife Mera wealth Plan offers you 2 investment option to manage your investments

- a. **Self Managed Option**
- b. **Systematic Transfer Option**

**a. Self Managed Option**

- This option enables you to manage your investments actively. Under this option, you can invest the premiums amongst the 13 available funds in proportions of your choice, subject to a minimum of 20% in each fund.
- You have the option of switching amongst the 13 funds mentioned above and may choose premium redirection for your future premiums depending upon your changing risk appetite and market conditions.

**b. Systematic Transfer Option**

- This option is available only to annual mode policies.
- On selection of Systematic Transfer Option at inception / policy anniversary, all new premiums will be invested in Protector II Fund.
- All monies in Protector II Fund (debt oriented fund) will be systematically transferred to Flexi Cap Fund (equity oriented fund) through 12 monthly instalments.
- The units will be automatically transferred from Protector II Fund to Flexi Cap Fund at the end of every month in the following manner:

<b>Month1</b>	1/12 of the units available at the end of Month1
<b>Month2</b>	1/11 of the units available at the end of Month2
...	
<b>Month5</b>	1/8 of the units available at the end of Month5
...	
<b>Month11</b>	1/2 of the units available at the end of Month11
<b>Month12</b>	Balance Units available at the end of the Month12

- Systematic transfer option if chosen during the term of the Policy will be activated only by the next policy anniversary.
- This facility will be deactivated in case the policy moves to discontinuance fund status.
- If systematic transfer option is availed, no switches will be allowed to and from Protector II
- In case premium payment mode is changed from Annual to any other mode, this option will be deactivated.

## **5.4 Fund Provisions**

### **5.4.1 Creation of units**

Allocated Premium will be used to buy units using the Net Asset Value of the respective Segregated Fund as on the premium due date or on the date of receipt of premium whichever is later subject to the following conditions:

- In respect of the premiums received up to 3 p.m. on a business/ working day by the insurer along with a local cheque or a demand draft or ECS payable at par at the place where the premium is received, the closing NAV of the day on which premium is received shall be applicable.
- In respect of the premiums received after 3 p.m. on a business/ working day by the insurer along with a local cheque or a demand draft or ECS payable at par at the place where the premium is received, the closing NAV of next business day shall be applicable.
- In respect of premiums received with the outstation cheques/ demand drafts at the place where the premium is received, the closing NAV of the day on which cheques/ demand draft is credited shall be applicable.
- Regular/Limited Premiums paid before the Premium due date shall be used to buy units only on the due date in accordance with provisions mentioned above. The Premiums paid before the due date shall not be entitled to any interest income.
- However, the first Regular/Limited Premium received by the Company along with the Proposal Form will be used to buy Units in the Segregated Funds as per the Policyholder's Premium Allocation Instruction using the Net Asset Value of the respective Segregated Fund, as applicable on the day the Proposal is completed and results into the Policy or on the date of realization of the Premium, whichever is later.

### **5.4.2 Cancellation of units**

Units will be cancelled from the Segregated Fund on receipt of an application (including claims, surrender, policy closure, switches and partial withdrawal) by the Company. The Fund Value payable on cancellation of Units will be equal to the number of Units outstanding in each of the Segregated Fund multiplied by the corresponding applicable Net Asset Values. The Net Asset Value applicable shall be based on the following conditions:

If such application is received by 15.00 hrs, the same day's closing Net Asset Value shall be applicable

If such application is received after 15.00 hrs, the next day's closing Net Asset Value shall be applicable.

### 5.4.3 Calculation of NAV

The Net Asset Value would be computed as per section 43 of chapter X (Computation of Net Asset Value (NAV) for Unit Linked Products) of IRDA (Linked Insurance Products) Regulations, 2013.

- The Net Asset Value would be rounded up to four decimal places. This Net Asset Value is used for creating and cancelling units on any valuation day.
- The Company will value the Funds on each day that the financial markets are open. However, the Company may value the Funds less frequently in extreme circumstances external to the Company, where the value of the assets is too uncertain. In such circumstances, the Company may defer the valuation of assets for up to 30 days until the Company feels that certainty as to the value of assets has been resumed. The deferment of the valuation of assets will be with prior consultation with the Insurance Regulatory and Development Authority of India.
- The Company will make investments as per the Fund Mandates given above. However, the Company reserves the right to change the exposure of all/any Fund to money market instruments to 100% only in extreme situations external to the company, keeping in view market conditions, political situations, economic situations, war/war-like situations, terror situations. The same will be put back as per the base mandate once the situation has corrected.
- Some examples of such circumstances are:
  - o When one or more stock exchanges which provide a basis for valuation for a substantial portion of the assets of the Fund are closed otherwise than for ordinary holidays.
  - o When, as a result of political, economic, monetary or any circumstances out of the control of the Company, the disposal of the assets of the Fund are not reasonable or would not reasonably be practicable without being detrimental to the interests of the remaining Policyholders.
  - o During periods of extreme market volatility during which Surrenders and Switches would be detrimental to the interests of the remaining Policyholders.
  - o In the case of natural calamities, strikes, war, civil unrest, riots and bandhs.
  - o In the event of any force majeure or disaster that affects the normal functioning of the Company.
  - o If so directed by the Insurance Regulatory and Development Authority of India
  - o The Policyholder shall be notified of such a situation if it arises.

### 5.4.4 Risks of investment in the Funds

Due to the nature of the Segregated Funds, the Company does not guarantee the price of the Units of any of the Segregated Funds offered by it. Unit Linked Life Insurance products are different from the traditional insurance products and are subject to the risk factors.

The Insured (and the Policyholder, if different) is aware that the investment in Units is subject, inter alia (amongst others), to the following risks:

- PNB MetLife India Insurance Company is the name of the Insurance Company and PNB MetLife Mera Wealth Plan is only the name of the Unit linked life insurance contract and does not in any way indicate the quality of the contract, its future prospects or returns;
- Any investment in Segregated Fund available under the Policy is subject to market risks and other risks;
- The premium paid in Pension Unit Linked Insurance policies are subject to investment risks associated with capital markets and the NAVs of the Units may go up or down based on the performance of fund and factors influencing the capital market and the Insured is responsible for his/her decisions;
- The investment risk in the investment portfolio will be borne by you.
- There is no assurance that the objectives of any of the Segregated Fund will be achieved;
- The NAV of any of the Segregated Fund may increase or decrease as per the performance of financial markets;
- The past performance of any of the Segregated Fund does not indicate the future performance of these funds.
- The Segregated Fund, except the Discontinued Policy Fund, do not offer a guaranteed or assured return;
- All benefits payable under the Policy are subject to the tax laws and other legislations/regulations as they exist from time to time; Please know the associated risks from the Financial advisor or the intermediary
- The various funds offered under this contract are the names of the funds and do not in any way indicate the quality of these plans, their future prospects and returns.

## 5.5 Applicable Charges

The charges applicable under the Policy are as follows:

### 5.5.1 Premium Allocation Charge

The premium allocation charge will be levied at the time of receipt of premium and the balance premium will be utilized to allocate units in the appropriate fund.

- **Premier mode:**

Policy Year	Single Pay	Other Pay-Terms Annualized Premium < 2 lacs	Other Pay-Terms Annualized Premium >= 2 Lacs but < 5 lacs	Other Pay-Terms Annualized Premium >= 5 lacs
1	2.0%	4.0%	4.0%	4.0%
2	-	4.0%	4.0%	3.0%

Policy Year	Single Pay	Other Pay-Terms Annualized Premium < 2 lacs	Other Pay-Terms Annualized Premium >= 2 Lacs but < 5 lacs	Other Pay-Terms Annualized Premium >= 5 lacs
3		4.0%	4.0%	3.0%
4		4.0%	3.0%	3.0%
5		3.0%	3.0%	3.0%
6+		3.0%	2.0%	2.0%

- **Online mode:** Nil

### 5.5.2 Fund Management Charge

Fund Management Charges will be priced in the NAV per unit (unit price) of each Fund on a daily basis.

Fund Option	SFIN	Annual Rate
Preserver II	ULIF00815/12/09PRESERVER2117	1.00% p.a.
Protector II	ULIF00915/12/09PROTECTOR2117	1.00% p.a.
Balancer II	ULIF01015/12/09BALANCER2F117	1.15% p.a.
Liquid Fund	ULIF01909/10/15LIQUIDFUND117	1.00% p.a.
Multiplier III	ULIF01809/10/15MULTIPLIE3117	1.25% p.a.
Flexi Cap	ULIF01315/12/09FLEXICAPFN117	1.25% p.a.
Mid Cap Fund	ULIF02501/01/18MIDCAPFUND117	1.25% p.a.
Premier Multi-cap Fund	ULIF02101/01/18MULTICAPFN117	1.25% p.a.
Virtue II	ULIF01215/12/09VIRTUE2FND117	1.25% p.a.
CREST (Thematic Fund)	ULIF02201/01/18CRESTTHEMF117	1.25% p.a.
Discontinued Fund	ULIF01721/12/10DISCONTINU117	0.50% p.a.
Small Cap Fund	ULIF02819/02/24SMALLCAPFN117	1.25% p.a.
Bharat Manufacturing Fund	ULIF02901/08/24BHARATFUND117	1.25% p.a.
Nifty 500 Momentum 50 Index Fund	ULIF03115/02/25NIFTYMOMEN117	1.25% p.a.

### 5.5.3 Policy Administration Charge.

Policy Administration Charge would be deducted from the Fund Value throughout the policy term as given below. This charge will be levied at the beginning of each policy month from the unit fund by cancelling units for equivalent amount



- **Premier mode:**

Single Pay	Others Pay Options
Lower of 6,000 or (850 increasing at 3% p.a.)	Lower of 6,000 or (2.20% of Premium increasing at 3% p.a.)

- **Online mode:**

Single Pay	Others Pay – Term Options
Lower of 6,000 or (850 increasing at 3% p.a.)	Lower of 6,000 or (5.50% of Premium increasing at 3% p.a.)

#### 5.5.4 Discontinuance or Surrender Charge

The Discontinuance Charges specified below are expressed either as a percentage of the Fund Value (FV) or as a percentage of the annualized premium (AP) or single premium (SP)

Where the policy is discontinued during the Policy Year	Maximum Discontinuance Charges for the policies having annualized premium up to Rs. 50,000/-	Maximum Discontinuance Charges for the policies having annualized premium above Rs. 50,000/-	Maximum Discontinuance Charges for the policies having Single Premium up to Rs.3,00,000/-	Maximum Discontinuance Charges for the policies having Single Premium above Rs. 3,00,000/-
1	Lower of 20% of (AP or FV), subject to a maximum of Rs 3,000	Lower of 6% of (AP or FV), subject to a maximum of Rs 6,000	Lower of 2% *(SP or FV) subject to a maximum of Rs.3000/-	Lower of 1% of (SP or FV), subject to a maximum of Rs 6,000
2	Lower of 15% of (AP or FV), subject to a maximum of Rs 2,000	Lower of 4% of (AP or FV), subject to maximum of Rs 5,000	Lower of 1.5% *(SP or FV) subject to a maximum of Rs. 2000/-	Lower of 0.7% of (SP or FV), subject to maximum of Rs 5,000
3	Lower of 10% of (AP or FV), subject to a maximum of Rs 1,500	Lower of 3% of (AP or FV), subject to maximum of Rs 4,000	Lower of 1% *(SP or FV) subject to a maximum of Rs.1500/-	Lower of 0.5% of (SP or FV), subject to maximum of Rs 4,000
4	Lower of 5% of (AP or FV), subject to a maximum of Rs 1,000	Lower of 2% of (AP or FV), subject to maximum of Rs 2,000	Lower of 0.5% *(SP or FV) subject to a maximum of Rs. 1000/-	Lower of 0.35% (SP or FV), subject to maximum of Rs 2,000
5 +	NIL	NIL	NIL	NIL

#### 5.5.5 Switching Charge

You can make unlimited switches in a Policy Year free of any charge.

### **5.5.6 Mortality Charge**

Mortality Charge will be deducted at the beginning of each month by cancellation of an appropriate number of Units at the corresponding NAV.

Mortality charge will be based on the attained age of the Life Insured, Rate as per Mortality Charge Table, Option chosen (Premier/Online) and the applicable Sum at Risk (Death Benefit less Fund Value).

### **5.5.7 Partial Withdrawal Charge**

You can make unlimited Partial Withdrawals in a Policy Year free of any charge

### **5.5.8 Miscellaneous Charge**

#### **5.5.8.1 Goods & Service Tax (GST) Charge**

This charge as notified by the Government from time to time will be made by cancellation of appropriate number of units at the applicable Net Asset Value. Goods & Service Tax shall be applied only on Mortality Charges and Fund Management Charges as per current Regulations.

### **5.5.9 Revision in Rate of Charges**

We reserve the right to increase / decrease the fund management charge and the policy administration charge subject to following limits with prior intimation as per process prescribed by the Authority;

- Fund Management Charge may be increased up to the maximum allowable as per then applicable regulations, currently as per the Regulations a maximum of 1.35% pa applies to fund management charge.
- Policy Administration Charge may be increased up to of a maximum 5% of the premiums pa subject to the maximum permitted by the Regulation. The company has put an upper limit on this charge of Rs 6,000 pa.

## **6. Part F**

### **General Terms & Conditions**

**The following general terms and conditions are applicable to your Policy.**

If you wish to change the Nomination or assign the Policy or update your/Nominee's address or other contact details in Our records, you should do so only through the forms prescribed by Us for these purposes. These forms are available at our offices or may be obtained from your financial advisor can be downloaded from Our website [www.pnbmetlife.com](http://www.pnbmetlife.com)

#### **6.1 Nomination**

Nomination should be in accordance with provisions of Section 39 of the Insurance Act 1938 as amended from time to time. A Leaflet containing the simplified version of the provisions of Section 39 is enclosed as Annexure A to this Policy for your reference. Nomination of this Policy is not applicable if the Policy has been executed under Section 6 of the Married Women's Property Act 1874.

#### **6.2 Assignment**

Assignment should be in accordance with provisions of Section 38 of the Insurance Act 1938 as amended from time to time. A Leaflet containing the simplified version of the provisions of Section 38 is enclosed as Annexure A to this Policy for your reference. Assignment of this Policy is not applicable if the Policy has been executed under Section 6 of the Married Women's Property Act 1874.

#### **6.3 Changes in existing Segregated Fund**

- a. We may at our sole and absolute discretion establish a new Segregated Fund or close any of the existing Segregated Fund specified in Part E as per process prescribed by the Authority.
- b. We will send you at least 4 weeks prior written notice of the Segregated Fund closure date. If you have not informed us in writing at least 7 days before the closure date of Segregated Fund to which the closing Fund Value is to be switched, then we will automatically switch the Fund Value to the Segregated Fund which offers the highest proportion of investment in Government Securities. we will not charge any switching fee for any such Segregated Fund closure.

#### **6.4 Foreclosure of the policy**

Your policy cannot be foreclosed.

#### **6.5 Claims procedure**

We will not be obliged to make any payment of the Death Benefit unless and until we have received all of the information and documentation. We request the following set of documents:

1. Duly filled and signed Claim form
2. Copy of valid death certificate issued by local authority.
3. Current address proof & Photo identity proof of the rightful nominee/ legal heir
4. PAN Card or Form 60 of the nominee
5. Cancelled cheque / Copy of bank passbook of the rightful nominee/legal heir
6. Complete Medical records (Indoor Case Papers/Death Summary/ Discharge summary /Medical Test & investigation reports etc.) for any treatment taken in past or at the time of death.
7. Copy of FIR, Panchnama, Inquest report, Postmortem report
8. Viscera / Chemical analysis report, Obituary/ Newspaper cutting (if available)
9. Succession certificate/ Legal Heir certificate in case of absence of nominee

**Note** - The company has the right to ask for additional documents deemed necessary to decide the claim which do not form part of the above-mentioned list.

## **6.6 Maturity Benefit Payout Procedure**

We will not be obliged to make any payment of the Maturity Benefit unless and until we have received all of the information and documentation

### **6.6.1. Procedure for Payment of Maturity Benefit**

You will have to submit the following information and documentation we request, including but not limited to:

- a. Updated bank details and cancelled cheque copy
- b. Current address proof & Photo identity proof of the policyholder
- c. PAN Card or Form 60 of the policyholder

## **6.7 Taxation**

The tax benefits on the Policy shall be as per the prevailing tax laws in India and amendments thereto from time to time. In respect of any payment made or to be made under or in relation to this Policy, we will deduct or charge or recover taxes including service tax and other levies as applicable at such rates as notified by the government or such other body authorized by the government from time to time. Tax laws are subject to change.

## **6.8 Currency & Place of Payment**

All amounts payable either to or by us will be paid in the currency shown in the Policy Schedule.

## **6.9 Suicide Exclusion**

If the Life Assured's death is due to suicide within twelve months from the Date of commencement of Risk, or from the date of revival of the policy, as applicable, the Nominee or Beneficiary of the Policyholder shall be entitled to receive the Fund Value as available on date of intimation of Life Assured's death. Any charge other than the Fund Management Charges (FMC) recovered subsequent to the date of death shall be added back to the Fund Value as available on the date of intimation of the Insured's death.

### **6.10 Fraud and Misstatement**

Fraud and Misstatement would be dealt with in accordance with provisions of Section 45 of the Insurance Act 1938 as amended from time to time. A Leaflet containing the simplified version of the provisions of Section 45 is enclosed in Annexure A for your reference.

### **6.11 Proof of Age**

Subject to Section 45 of the Insurance Act 1938, as amended from time to time if the actual Age of the Life Assured differs from the Age stated in the Proposal Form then:

- a. If the actual Age of Life Assured proves to be higher than what is stated in the Proposal Form, the Sum Assured will be adjusted to that which would have been purchased by the amount of Installment Premium paid, had the Age been correctly stated. The Policy will continue to be in In-Force Status;
- b. If the actual Age proves to be lower than what is stated in the Proposal Form, the Installment Premium paid in excess will be refunded to You without interest or may be adjusted towards future Installment Premium at Our discretion. The Policy will continue to be in In-Force Status.
- c. If the Life Assured's actual Age is such that it would have made him/her ineligible for the insurance cover stated in the Policy, We reserve the right at Our discretion to take such action as may be deemed appropriate including cancellation of the Policy upon payment of the Surrender Value.

### **6.12 Vesting on attaining age of majority**

If the Policy has been issued on the life of a minor, the Policy will automatically vest in him/her on his/her attaining majority (eighteen years) and thereafter the Life Assured would be the Policyholder and the Company shall enter into all correspondence directly with him. Any assignment or Nomination of the Policy contrary to this provision would be null and void against the Company.

### **6.13 Loss of the Policy Document**

If the original Policy Document is lost or destroyed, a duplicate policy document shall be issued upon receipt of a written request from You subject to submission of affidavit-cum-indemnity in the format prescribed by Us on stamp paper of value of Rs. 200. Please note that laws related to stamp duty are subject to amendments made thereto from time to time. Upon the issue of a duplicate Policy, the original Policy Document will cease to have any legal force or effect. You agree that You shall indemnify and hold Us free and harmless from and against any claims or demands that may arise under or in relation to the original Policy document.

**6.14 Policyholder's Rights** To exercise your rights or options, under this Policy, you should follow the procedures stated in this Policy. If you want to change your Nominee, change an address or exercise any other options under the Policy, you shall do so only using the forms prescribed for each purpose which are available with your financial advisor or from our local office or can be downloaded from Our website [www.pnbmetlife.com](http://www.pnbmetlife.com). If You

change Your address, or if the address of the Nominee changes, You must notify Us immediately. Failure in timely notification of change of address could result in a delay in processing of benefits payable under the Policy.

#### **6.15 Travel, Residence & Occupation**

This Policy does not impose any restrictions as to travel and residence. This Policy does not impose any restrictions as to occupation.

#### **6.16 Governing Law & Jurisdiction**

The terms and conditions of the Policy shall be governed by and be interpreted in accordance with Indian law and all disputes and differences arising under or in relation to the Policy shall be subject to the sole and exclusive jurisdiction of the courts in India.

#### **6.17 Our Address for Communications**

All notice and communications in respect of this Policy shall be addressed to us at the following address:

**PNB MetLife India Insurance Company Limited,  
Unit No. 101, First Floor, Techniplex I,  
Techniplex Complex, Off Veer Savarkar Flyover,  
S.V. Road, Goregaon (West),  
Mumbai – 400 062, Maharashtra  
Call us Toll-free at 1800-425-6969**

**Visit our website: [www.pnbmetlife.com](http://www.pnbmetlife.com), Email: [indiaservice@pnbmetlife.co.in](mailto:indiaservice@pnbmetlife.co.in)**

## 7. Part G

### **Grievance Redressal Mechanism & Ombudsman Details**

#### **7.1. Grievance Redressal Mechanism**

In case You have any query or complaint or grievance, You may approach Our office at the following address:

##### **Level 1**

For any complaint/grievance, approach any of Our following touch points:

- Call 1800-425-69-69 (Toll free)
- Email at [indiaservice@pnbmetlife.co.in](mailto:indiaservice@pnbmetlife.co.in)
- Write to

**Customer Service Department,**

**1st Floor, Techniplex -1, Techniplex Complex, Off Veer Savarkar Flyover, Goregaon (West),  
Mumbai – 400062.**

- Online through Our website [www.pnbmetlife.com](http://www.pnbmetlife.com)
- Our nearest PNB MetLife branch across the country

##### **Level 2:**

In case not satisfied with the resolution provided by the above touch points, or have not received any response within 10 days, You may

- Write to Our Grievance Redressal Officer at [gro@pnbmetlife.co.in](mailto:gro@pnbmetlife.co.in) or
- Send a letter to

**PNB MetLife India Insurance Co. Ltd,**

**Unit No.302, 3rd floor, Tower No 3, Worldmark, Village Maidawas, Sector 65, Gurugram,  
Haryana – 122018**

Please address Your queries or complaints to our customer services department, and Your grievances to our grievance redressal officer on the address referred above, who are authorized to review Your queries or complaints or grievances and address the same. Please note that only an officer duly authorized by Us has the authority to resolve Your queries or complaints or grievances. We shall in no way be responsible, or liable, or bound by, any replies or communications or undertakings, given by or received from, any financial advisor or any employee who was involved in selling You this Policy.

### **Level 3:**

If You are not satisfied with the response or do not receive a response from Us within 2 (two) weeks, , You may approach the Bima Bharosa Shikayat Nivaran Kendra on the following contact details:

- Online: You can register Your complaint online at <https://bimabharosa.irdai.gov.in/> or refer to IRDAI website for more details.
- By Post: You can write or fax Your complaints to  
**General Manager,  
Policyholder Protection and Grievance Redressal Department- Grievance Redressal Cell,  
  
Insurance Regulatory and Development Authority of India  
Sy No. 115/1, Financial District,  
Nanakramguda, Gachibowli, Hyderabad – 500032, Telangana**
- By E-mail: E-mail ID: [complaints@irdai.gov.in](mailto:complaints@irdai.gov.in)
- By Phone: 1800 4254 732

In case You are not satisfied with the decision/resolution and the claim amount is up to 50 lakhs, You may approach the Insurance Ombudsman at the address in the list of Ombudsman below, if Your grievance pertains to:

- Insurance claim that has been rejected or dispute of a claim on legal construction of the Policy;
- Delay in settlement of claim; or
- Dispute with regard to premium; or
- Misrepresentation of terms and conditions of the Policy; or
- Policy servicing related grievances against Us or Our agent/intermediary; or
- Issuance of Policy in non-conformity with the proposal form; or
- Non-issuance of the Policy after receipt of premium; or
- Any other matter resulting from the violation of provisions of the Insurance Act, 1938 as amended from time to time or the Regulations, circulars, guidelines or instructions issued by the IRDA of India from time to time or the terms and conditions of the Policy, in so far as they relate to issues mentioned above.
- The complaint should be made in writing duly signed by You, Nominee, Assignee or by Your legal heirs with full name, address and contact information of the complainant, the details of our branch or office against whom the complaint is made, the facts giving rise to the complaint, supported by documents, the nature and extent of the loss caused to the complainant and the relief sought from the



Insurance Ombudsman. Per Rule 14(3) of the Insurance Ombudsman Rules, 2017 (Rules), a complaint to the Insurance Ombudsman can be made if the complainant makes a written representation Us/Insurer and files the complaint, within 1 (one) year

- after the order of the Insurer rejecting the representation is received; or
- after receipt of decision of the Insurer which is not to the satisfaction of the complainant;
- after expiry of a period of one month from the date of sending the written representation to the Insurer if the Insurer fails to furnish reply to the complainant.

- 1) The Insurance Ombudsman shall be empowered to condone the delay in such cases as he may consider necessary, after calling for objections of the Insurer against the proposed condonation and after recording reasons for condoning the delay and in case the delay is condoned, the date of condonation of delay shall be deemed to be the date of filing of the complaint, for further proceedings under these Rules.
- 2) No complaint before the Insurance Ombudsman shall be maintainable on the same subject matter on which proceedings are pending before or disposed of by any court or consumer forum or arbitrator.

## 7.2. List of Insurance Ombudsman

The List of Insurance Ombudsman is attached herewith –

[Note: A list of Insurance Ombudsman is set out below. Please refer to <https://www.cioins.co.in/Ombudsman> for a list of updated Insurance Ombudsman.]

Insurance Ombudsman	Address	Territorial Jurisdiction	Contact details
Ahmedabad	Office of the Insurance Ombudsman, Jeevan Prakash Building, 6th floor, Tilak Marg, Relief Road, AHMEDABAD – 380 001.	Gujarat, Dadra & Nagar Haveli, Daman and Diu.	Tel.: 079 - 25501201/02 Email: <a href="mailto:bimalokpal.ahmedabad@cioins.co.in">bimalokpal.ahmedabad@cioins.co.in</a>
Bengaluru	Jeevan Soudha Building, PID No. 57-27-N-19 Ground Floor, 19/19, 24th Main Road, JP Nagar, Ist Phase, Bengaluru – 560 078.	Karnataka.	Tel.: 080 - 26652048 / 26652049 Email: <a href="mailto:bimalokpal.bengaluru@cioins.co.in">bimalokpal.bengaluru@cioins.co.in</a>
Bhopal (MP)	1 <sup>st</sup> floor, "Jeevan Shikha", 60-B, Hoshangabad Road, Opp. Gayatri Mandir, Arera Hills Bhopal – 462 011.	Madhya Pradesh, Chhattisgarh.	Tel.: 0755 - 2769201 / 2769202 / 2769203 Email: <a href="mailto:bimalokpal.bhopal@cioins.co.in">bimalokpal.bhopal@cioins.co.in</a>
Bhubaneswar, Odisha	62, Forest Park, Bhubaneswar – 751 009.	Odisha.	Tel.: 0674 - 2596461 /2596455/2596429/2596003 Email: <a href="mailto:bimalokpal.bhubaneswar@cioins.co.in">bimalokpal.bhubaneswar@cioins.co.in</a>

Chandigarh	Jeevan Deep Building SCO 20-27, Ground Floor Sector- 17 A, Chandigarh – 160 017.	Punjab, Haryana (excluding Gurugram, Faridabad, Sonapat and Bahadurgarh), Himachal Pradesh, Union Territories of Jammu & Kashmir, Ladakh & Chandigarh.	Tel.: 0172-2706468 Email: <a href="mailto:bimalokpal.chandigarh@cioins.co.in">bimalokpal.chandigarh@cioins.co.in</a>
Chennai	Fatima Akhtar Court, 4th Floor, 453, Anna Salai, Teynampet, CHENNAI – 600 018.	Tamil Nadu, Puducherry Town and Karaikal (which are part of Puducherry).	Tel.: 044 - 24333668 / 24333678 Email: <a href="mailto:bimalokpal.chennai@cioins.co.in">bimalokpal.chennai@cioins.co.in</a>
Delhi	2/2 A, Universal Insurance Building, Asaf Ali Road, New Delhi – 110 002.	Delhi & following Districts of Haryana - Gurugram, Faridabad, Sonapat & Bahadurgarh.	Tel.: 011 - 46013992/23213504/2323248 Email: <a href="mailto:bimalokpal.delhi@cioins.co.in">bimalokpal.delhi@cioins.co.in</a>
Guwahati	Jeevan Nivesh, 5th Floor, Near Pan Bazar , S.S. Road, Guwahati – 781001(ASSAM)	Assam, Meghalaya, Manipur, Mizoram, Arunachal Pradesh, Nagaland and Tripura.	Tel.: 0361 - 2632204 / 2602205 / 2631307 Email: <a href="mailto:bimalokpal.guwahati@cioins.co.in">bimalokpal.guwahati@cioins.co.in</a>
Hyderabad	6-2-46, 1st floor, "Moin Court", Lane Opp.Hyundai Showroom, A.C.Guards, Lakdi-Ka-Pool, Hyderabad - 500 004	Andhra Pradesh, Telangana, Yanam and part of Union Territory of Puducherry.	Tel.: 040 - 23312122 / 23376991 / 23376599 / 23328709 / 23325325 Email: <a href="mailto:bimalokpal.hyderabad@cioins.co.in">bimalokpal.hyderabad@cioins.co.in</a>
Jaipur	Jeevan Nidhi – II Bldg., Gr. Floor, Bhawani Singh Marg,	Rajasthan.	Tel.: 0141- 2740363 Email: <a href="mailto:bimalokpal.jaipur@cioins.co.in">bimalokpal.jaipur@cioins.co.in</a>

	Jaipur - 302 005.		
Kochi (Kerala)	10th Floor, Jeevan Prakash, LIC Building, Opp to Maharaja's College Ground M.G.Road, Kochi - 682 011.	Kerala, Lakshadweep, Mahe-a part of Union Territory of Puducherry.	Tel.: 0484 – 2358759  Email: <a href="mailto:bimalokpal.ernakulam@cioins.co.in">bimalokpal.ernakulam@cioins.co.in</a>
Kolkata	Hindustan Bldg. Annexe, 7th Floor, 4, C.R. Avenue, KOLKATA - 700 072.	West Bengal, Sikkim, Andaman & Nicobar Islands.	Tel.: 033 - 22124339 / 22124341  Email: <a href="mailto:bimalokpal.kolkata@cioins.co.in">bimalokpal.kolkata@cioins.co.in</a>
Lucknow	6th Floor, Jeevan Bhawan, Phase-II, Nawal Kishore Road, Hazratganj, Lucknow - 226 001.	Districts of Uttar Pradesh : Lalitpur, Jhansi, Mahoba, Hamirpur, Banda, Chitrakoot, Allahabad, Mirzapur, Sonbhadra, Fatehpur, Pratapgarh, Jaunpur, Varanasi, Gazipur, Jalaun, Kanpur, Lucknow, Unnao, Sitapur, Lakhimpur, Bahraich, Barabanki, Raebareilly, Sravasti, Gonda, Faizabad, Amethi, Kaushambi, Balrampur, Basti, Ambedkarnagar, Sultanpur, Maharajgang, Santkabirnagar, Azamgarh, Kushinagar, Gorkhpur, Deoria, Mau, Ghazipur, Chandauli, Ballia, Sidharathnagar.	Tel.: 0522 - 4002082 / 3500613  Email: <a href="mailto:bimalokpal.lucknow@cioins.co.in">bimalokpal.lucknow@cioins.co.in</a>
Mumbai	3rd Floor, Jeevan Seva Annexe, S. V. Road, Santacruz (W), Mumbai - 400 054.	List of wards under Mumbai  Metropolitan Region (excluding wards in Mumbai – i.e M/E,	Tel.: 022 - 69038800/27/29/31/32/33  Email: <a href="mailto:bimalokpal.mumbai@cioins.co.in">bimalokpal.mumbai@cioins.co.in</a>

		M/W, N , S and T covered under  Office of Insurance Ombudsman Thane and areas of Navi Mumbai.	<a href="#">o.in</a>
Noida	Bhagwan Sahai Palace 4th Floor, Main Road, Naya Bans, Sector 15, Distt: Gautam Buddh Nagar, U.P- 201301.	State of Uttarakhand and the following Districts of Uttar Pradesh: Agra, Aligarh, Bagpat, Bareilly, Bijnor, Budaun, Bulandshehar, Etah, Kannauj, Mainpuri, Mathura, Meerut, Moradabad, Muzaffarnagar, Oraiyya, Pilibhit, Etawah, Farrukhabad, Firozbad, Gautam Buddh nagar, Ghaziabad, Hardoi, Shahjahanpur, Hapur, Shamli, Rampur, Kashganj, Sambhal, Amroha, Hathras, Kanshiramnagar, Saharanpur.	Tel.: 0120-2514252 / 2514253 Email: <a href="mailto:bimalokpal.noida@cioins.co.in">bimalokpal.noida@cioins.co.in</a>
Patna	2nd Floor, Lalit Bhawan, Bailey Road, Patna 800 001.	Bihar, Jharkhand.	Tel.: 0612-2547068 Email: <a href="mailto:bimalokpal.patna@cioins.co.in">bimalokpal.patna@cioins.co.in</a>
Pune	Jeevan Darshan Bldg., 3rd Floor, C.T.S. No.s. 195 to 198, N.C. Kelkar Road, Narayan Peth, Pune – 411 030.	State of Goa and State of Maharashtra excluding areas of Navi Mumbai, Thane district, Palghar District, Raigad district & Mumbai Metropolitan Region	Tel.: 020-24471175 Email: <a href="mailto:bimalokpal.pune@cioins.co.in">bimalokpal.pune@cioins.co.in</a>
Thane	2nd Floor, Jeevan Chintamani	Area of Navi Mumbai, Thane District, Raigad	Email: <a href="mailto:bimalokpal.thane@cioins.co.in">bimalokpal.thane@cioins.co.in</a>

	Building, Vasantnao Naik Mahamarg, Thane (West) Thane - 400604	District, Palghar District and wards of Mumbai, M/East, M/West, N, S and T."	<a href="http://ns.co.in">ns.co.in</a>
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SAMPLE

## Annexure A

### Section 38 of the Insurance Act 1938 as amended from time to time, Assignment and Transfer of Insurance Policies

Assignment or transfer of a policy should be in accordance with Section 38 of the Insurance Act, 1938 as amended from time to time. Act, 1938 and any other applicable Regulations/Circulars issued by the Authority. The extant provisions in this regard are as follows:

01. This policy may be transferred/assigned, wholly or in part, with or without consideration.
02. An Assignment may be effected in a policy by an endorsement upon the policy itself or by a separate instrument under notice to the Insurer.
03. The instrument of assignment should indicate the fact of transfer or assignment and the reasons for the assignment or transfer, antecedents of the assignee and terms on which assignment is made.
04. The assignment must be signed by the transferor or assignor or duly authorized agent and attested by at least one witness.
05. The transfer of assignment shall not be operative as against an insurer until a notice in writing of the transfer or assignment and either the said endorsement or instrument itself or copy there of certified to be correct by both transferor and transferee or their duly authorised agents have been delivered to the insurer.
06. Fee for granting a written acknowledgement of the receipt of notice of assignment or transfer assignment may require to be paid to the insurer which shall not exceed Rs.100/- (Rupees One hundred only) or as may be specified by the Authority
07. On receipt of notice with fee, the insurer should Grant a written acknowledgement of receipt of notice. Such notice shall be conclusive evidence against the insurer of duly receiving the notice.
08. If the insurer maintains one or more places of business, such notices shall be delivered only at the place where the policy is being serviced.
09. The insurer may accept or decline to act upon any transfer or assignment or endorsement, if it has sufficient reasons to believe that it is
  - a. not bonafide or
  - b. not in the interest of the policyholder or
  - c. not in public interest or
  - d. is for the purpose of trading of the insurance policy.
10. Before refusing to act upon endorsement, the Insurer should record the reasons in writing and communicate the same in writing to Policyholder within 30 days from the date of policyholder giving a notice of transfer or assignment.

11. In case of refusal to act upon the endorsement by the Insurer, any person aggrieved by the refusal may prefer a claim to IRDAI within 30 days of receipt of the refusal letter from the Insurer.

12. The priority of claims of persons interested in an insurance policy would depend on the date on which the notices of assignment or transfer is delivered to the insurer; where there are more than one instruments of transfer or assignment, the priority will depend on dates of delivery of such notices. Any dispute in this regard as to priority should be referred to Authority.

13. Every assignment or transfer shall be deemed to be absolute assignment or transfer and the assignee or transferee shall be deemed to be absolute assignee or transferee, except

- a. where assignment or transfer is subject to terms and conditions of transfer or assignment OR
- b. where the transfer or assignment is made upon condition that
  - i. the proceeds under the policy shall become payable to policyholder or nominee(s) in the event of assignee or transferee dying before the insured OR
  - ii. the insured surviving the term of the policy

Such conditional assignee will not be entitled to obtain a loan on policy or surrender the policy. This provision will prevail notwithstanding any law or custom having force of law which is contrary to the above position.

14. In other cases, the insurer shall, subject to terms and conditions of assignment, recognize the transferee or assignee named in the notice as the absolute transferee or assignee and such person

- a. shall be subject to all liabilities and equities to which the transferor or assignor was subject to at the date of transfer or assignment and
- b. may institute any proceedings in relation to the policy
- c. obtain loan under the policy or surrender the policy without obtaining the consent of the transferor or assignor or making him a party to the proceedings

15. Any rights and remedies of an assignee or transferee of a life insurance policy under an assignment or transfer effected before commencement of the Insurance Laws (Amendment) Ordinance, 2014 shall not be affected by this section.

**[Disclaimer: This is not the extract text of section 38 of the Insurance Act, 1938 and only a simplified version prepared for general information. Policy Holders are advised to refer to the Insurance Act, 1938 and any other applicable Regulations/Circulars issued by the Authority for complete and accurate details.]**



### **Section 39 of the Insurance Act 1938 as amended from time to time, Nomination by policyholder**

Nomination of a life insurance Policy is as below in accordance with Section 39 of the Insurance Act, 1938 as amended from time to time and any other applicable Regulations/Circulars issued by the Authority. The extant provisions in this regard are as follows:

01. The policyholder of a life insurance on his own life may nominate a person or persons to whom money secured by the policy shall be paid in the event of his death.
02. Where the nominee is a minor, the policyholder may appoint any person to receive the money secured by the policy in the event of policyholder's death during the minority of the nominee. The manner of appointment to be laid down by the insurer.
03. Nomination can be made at any time before the maturity of the policy.
04. Nomination may be incorporated in the text of the policy itself or may be endorsed on the policy communicated to the insurer and can be registered by the insurer in the records relating to the policy.
05. Nomination can be cancelled or changed at any time before policy matures, by an endorsement or a further endorsement or a will as the case may be.
06. A notice in writing of Change or Cancellation of Nomination must be delivered to the insurer for the insurer to be liable to such nominee. Otherwise, insurer will not be liable if a bonafide payment is made to the person named in the text of the policy or in the registered records of the insurer.
07. Fee for registering change or cancellation of a Nomination(s) may be required to be paid to the insurer which will not exceed Rs. 100/- (Rupees One Hundred only) on each occasion or as may be specified by the Authority through Regulations.
08. On receipt of notice with fee, the insurer should grant a written acknowledgement to the policyholder of having registered a Nomination or cancellation or change thereof.
09. A transfer or assignment made in accordance with Section 38 shall automatically cancel the Nomination except in case of assignment to the insurer or other transferee or assignee for purpose of loan or against security or its reassignment after repayment. In such case, the Nomination will not get cancelled to the extent of insurer's or transferee's or assignee's interest in the policy. The Nomination will get revived on repayment of the loan.
10. The right of any creditor to be paid out of the proceeds of any policy of life insurance shall not be affected by the Nomination.
11. In case of Nomination by policyholder whose life is insured, if the nominees die before the policyholder, the proceeds are payable to policyholder or his heirs or legal representatives or holder of succession certificate.
12. In case nominee(s) survive the person whose life is insured, the amount secured by the policy shall be paid to such survivor(s).
13. Where the policyholder whose life is insured nominates his

- a. parents or
- b. spouse or
- c. children or
- d. spouse and children
- e. or any of them

the nominees are beneficially entitled to the amount payable by the insurer to the policyholder unless it is proved that policyholder could not have conferred such beneficial title on the nominee having regard to the nature of his title.

14. If nominee(s) die after the policyholder but before his share of the amount secured under the policy is paid, the share of the expired nominee(s) shall be payable to the heirs or legal representative of the nominee or holder of succession certificate of such nominee(s).

15. The provisions of sub-section 7 and 8 (13 and 14 above) shall apply to all life insurance policies maturing for payment after the commencement of Insurance Laws (Amendment) Ordinance, 2014 (i.e 26.12.2014).

16. If policyholder dies after maturity but the proceeds and benefit of the policy has not been paid to him because of his death, his nominee(s) shall be entitled to the proceeds and benefit of the policy.

17. The provisions of Section 39 are not applicable to any life insurance policy to which Section 6 of Married Women's Property Act, 1874 applies or has at any time applied except where before or after Insurance Laws (Ordinance) 2014, a Nomination is made in favour of spouse or children or spouse and children whether or not on the face of the policy it is mentioned that it is made under Section 39. Where Nomination is intended to be made to spouse or children or spouse and children under Section 6 of MWP Act, it should be specifically mentioned on the policy. In such a case only, the provisions of Section 39 will not apply.

**[Disclaimer: This is not the exact text of Section 39 of the Insurance Act, 1938 and only a simplified version prepared for general information. Policy Holders are advised to refer to the Insurance Act, 1938 and any other applicable Regulations/Circulars issued by the Authority for complete and accurate details.]**

**Section 45 of the Insurance Act 1938 as amended from time to time, Policy shall not be called in question on the ground of mis-statement after three years**

A simplified version of the provisions regarding policy not being called into question in terms of Section 45 of the Insurance Act, 1938, as amended from time to time and any other Regulations/ Circulars issued by the Authority are as follows:

01. No Policy of Life Insurance shall be called in question on any ground whatsoever after expiry of 3 yrs from
- a. the date of issuance of policy or
  - b. the date of commencement of risk or
  - c. the date of revival of policy or
  - d. the date of rider to the policy

whichever is later.

02. On the ground of fraud, a policy of Life Insurance may be called in question within 3 years from

- a. the date of issuance of policy or
- b. the date of commencement of risk or
- c. the date of revival of policy or
- d. the date of rider to the policy

whichever is later.

For this, the insurer should communicate in writing to the insured or legal representative or nominee or assignees of insured, as applicable, mentioning the ground and materials on which such decision is based.

03. Fraud means any of the following acts committed by insured or by his agent, with the intent to deceive the insurer or to induce the insurer to issue a life insurance policy:

- a. The suggestion, as a fact of that which is not true and which the insured does not believe to be true;
- b. The active concealment of a fact by the insured having knowledge or belief of the fact;
- c. Any other act fitted to deceive; and
- d. Any such act or omission as the law specifically declares to be fraudulent.

04. Mere silence is not fraud unless, depending on circumstances of the case, it is the duty of the insured or his agent keeping silence to speak or silence is in itself equivalent to speak.

05. No Insurer shall repudiate a life insurance Policy on the ground of Fraud, if the Insured / beneficiary can prove that the misstatement was true to the best of his knowledge and there was no deliberate intention to suppress the fact or that such mis-statement of or suppression of material fact are within the knowledge of the insurer. Onus of disproving is upon the policyholder, if alive, or beneficiaries.

06. Life insurance Policy can be called in question within 3 years on the ground that any statement of or suppression of a fact material to expectancy of life of the insured was incorrectly made in the proposal or other document basis which policy was issued or revived or rider issued. For this, the insurer should communicate in writing to the insured or legal representative or nominee or assignees of insured, as applicable, mentioning the ground and materials on which decision to repudiate the policy of life insurance is based.

07. In case repudiation is on ground of mis-statement and not on fraud, the premium collected on policy till the date of repudiation shall be paid to the insured or legal representative or nominee or assignees of insured, within a period of 90 days from the date of repudiation.

08. Fact shall not be considered material unless it has a direct bearing on the risk undertaken by the insurer. The onus is on insurer to show that if the insurer had been aware of the said fact, no life insurance policy would have been issued to the insured.

09. The insurer can call for proof of age at any time if he is entitled to do so and no policy shall be deemed to be called in question merely because the terms of the policy are adjusted on subsequent proof of age of life insured. So, this Section will not be applicable for questioning age or adjustment based on proof of age submitted subsequently.

**[Disclaimer: This is not the exact text of Section 45 of the Insurance Act, 1938 and only a simplified version prepared for general information. Policy Holders are advised to refer to the Insurance Act, 1938 and any other applicable Regulations/ Circulars issued by the Authority for complete and accurate details.]**